

MAPS Fiscal Sponsorship Application Questions (updated April 2021)

Please save a copy of this document to your device to create your draft application

Please review the Guidelines and FAQ before beginning your application.

We highly recommend that you **download and review the application questions here** before you begin, and then [draft and save your answers offline](#) before you start to complete the application.

You may view the criteria by which our panelists will review your application [here](#).

FISCAL SPONSORSHIP ACKNOWLEDGEMENT

I understand that this application is for MAPS' Fiscal Sponsorship program. I understand that there are no grant funds, prizes, or financial awards associated with this application, and that, if approved, I am responsible for all project fundraising. You must check this box to proceed. If you have questions, please review our fiscal sponsorship FAQs before continuing.

I understand

APPLICANT INFO

Applicant First Name:

Applicant Last Name:

Applicant Email:

Applicant Mailing Address (Street Address, City, State, ZIP):

Are you completing this application on behalf of someone else?

If Yes, please provide First Name, Last Name, Email, and Mailing Address for the Project Lead:

PROJECT INFORMATION

Project Name:

This project is being produced by:

If you are an individual artist with an LLC, you may submit as an individual artist.

- Individual Artist
- Multiple Artists
- Artist Collective (multiple artists who regularly produce projects as a single entity)

- Organization with 501c3 tax-exempt status

Please provide a one-sentence description of your project (300 characters/50 words):

Please provide a summary description of your project (3,500 characters/500 words)

Provide a concise, clear description of your project. What artwork, arts-related programming, experiences, or impact will be produced/presented at the completion of your project or first year of activity? What makes your project unique? Why is now the right time for your project?

Why do you need fiscal sponsorship from MAPS to move your project forward at this time? (1,200 characters/200 words)

PROJECT DETAILS

Project Expenses:

Enter one figure that matches the expenses total on your detailed budget

Detailed Project Budget

Please upload an itemized project budget with income and expenses. We encourage you to use the [Budget Template](#) provided here. Please make sure that your projected income matches or exceeds your project expenses.

Project Timeline (1,200 characters/200 words)

Please give a timeline for your project, with beginning and ending dates, with five to ten (5-10) milestones and target dates for when project steps will be completed, and by whom. You may submit this in list form, but please be as detailed as possible. Your first milestone should be after the notification date above.

For emerging organizations, please provide dates through 12 months of programming activities. For all projects, please note that extension of fiscal sponsorship beyond the first contract year is dependent on a 12-month evaluation.

Qualifications and Collaborators

Please upload a resume, CV, or biography of the lead project personnel, including yourself. (Max of 6 pages).

In the text box below, please briefly identify and explain the roles of any collaborators, volunteers, or other supporters: (1,200 characters/200 words)

Please share the number of individuals (including yourself) leading the project who identify as the following:

(Please only include individuals directly participating in the creation and projection of the project - not audiences or individuals served)

- _____ White Hispanic or Latinx
- _____ Non-white Hispanic or Latinx
- _____ Asian/Asian-American
- _____ Black/African-American
- _____ Native American/Other Pacific Islander
- _____ White
- _____ Biracial/Multi-Racial Minority
- _____ Other:

Please share the number of individuals (including yourself) leading the project who identify as any of the following:

- _____ Blind or visually impaired
- _____ Deaf or hearing impaired
- _____ Physically disabled or motor impaired
- _____ Cognitively impaired

Project Audience and Benefit (1,200 characters/200 words)

Who is your audience (who are you aiming to engage) and how will the project be accessible to or beneficial to them? (Please include demographic, economic, age, and/or cultural factors in your description) How will you promote, publicize, and/or disseminate your project? Be sure to include marketing costs in your project budget.

Project Outcomes, Impact, & Evaluation (1,200 characters/200 word limit)

How will you consider if your project is a success? What are your intended outcomes? You may include goals for attendance totals, viewer/audience experience, participant experience, critical reception, audience participation, or impactful change. What is your evaluation plan?

Project Revenue & Fundraising (1,200 characters/200 word limit)

What is your fundraising strategy for this project? BE SPECIFIC. If you plan to use a crowdfunding campaign, please give a timeline of your plans. If you plan to apply for grants, please give the funder name, next deadline, and amount of your request.

WORK SAMPLES (Two Required)

Please upload between two and five (2-5) work samples that illustrate the artistic merit or relevant expertise of the project personnel . These may be visual images, audio or video files (no more than one minute), or PDFs of written or printed material (no more than two pages per upload).

Please include a title, artist, and short description for each upload.

Work Sample 1 (Required)

Work Sample 1 Title or Short Description (200 characters/25 words)

Work Sample 2 (Required)

Work Sample 2 Title or Short Description (200 characters/25 words)

Work Sample 3

Work Sample 3 Title or Short Description (200 characters/25 words)

Work Sample 4

Work Sample 4 Title or Short Description (200 characters/25 words)

Work Sample 5

Work Sample 5 Title or Short Description (200 characters/25 words)

Additional Support Materials (Optional)

You may upload up to two additional letters of support from partner organizations, individuals, or entities who are supporting your project.

Support Material 1 (Optional)

Support Material 2 (Optional)

COMPLETION

Clicking the "Next" button below will submit your application, and you will not be able to make further changes. Please ensure that all of your answers are final before submitting.

You will be able to download a PDF of your application after you submit.